

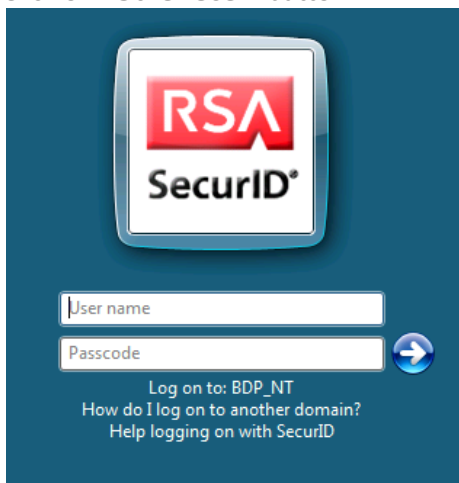
Remote Desktop for iPad using Blackberry RSA SecurID Log-On / Log Off Instructions

LOGGING INTO VT.BDPLAW.NET ON IPAD USING BLACKBERRY

1. Assuming that you have downloaded "WYSE" on your (iPhone / iPad) device, proceed to Step (2). If not refer to the user guide "[vt.bdplaw.net for iPhone & iPad](#)" in "Help & Support" on the Intranet or visit www.bdplaw.net

2. On your iPad, go to "Pocket Cloud" and tap on "BDP vTS1" icon/link

3. Click on "Other User" button

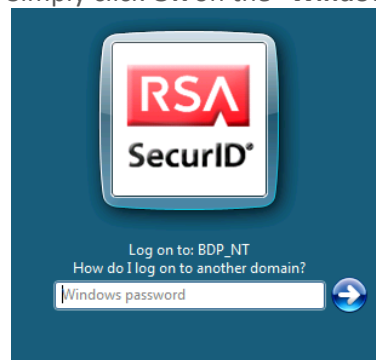


4. In the "User name" field enter your username. In the "Passcode" field, leave it blank for now
5. On your BlackBerry, open the RSA application and enter your PIN (9+three-digit Lawyer Number or 4-digit employee number if you are a Support Staff). If you have a two-digit Lawyer Number (i.e. 070) enter 9070 on your device. Once you enter your PIN, the 8-digit Passcode will be displayed on your Blackberry
6. Enter this 8-digit code in the "Passcode" field and press the "Arrow key" when done. Remember you do not enter your PIN in the "Passcode" field as it has been entered via your Blackberry already.

Note: If prompted to "enter next Passcode", wait until the code on the BlackBerry changes (up to 1 minute) and then enter the new 8 digits that are displayed. The system is just verifying that the token is in synch.

If an incorrect PIN is entered, the BlackBerry will display an INCORRECT token code which will cause login to fail. To correct the PIN, press the **Menu** button (to the left of the track pad/roller ball) and then choose "**Re-enter PIN**". If an incorrect PIN is entered too many times, the token will be disabled and an administrator will need to re-enable on the next business day. Once you have entered your "**Passcode**", proceed to the next step

7. Simply click **OK** on the "Windows Security" screen



8. Type your "**Windows Password**" (same as office) and press **ENTER** or click **Arrow key** to complete log-on process

LOGGING OFF FROM VT.BDPLAW.NET ON IPAD

Do not click the "X" on the Remote Desktop banner. Instead do the following:

1. Click **Start**
2. Click **Log-off "username" only**

ENABLING A LOCKED REMOTE SESSION

If you log-on incorrectly more than 3 times, your Remote Session will be locked permanently and you will need to contact your administrator on the next business day to un-lock your account