

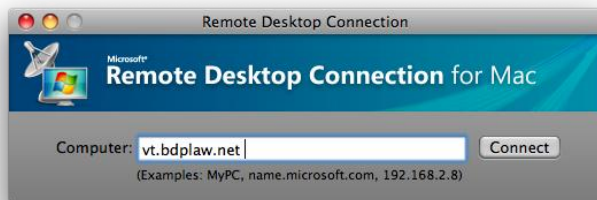
CLASS

Continued Learning And Software Skills

Remote Desktop for Mac using Blackberry RSA SecurID Log-On / Log Off Instructions

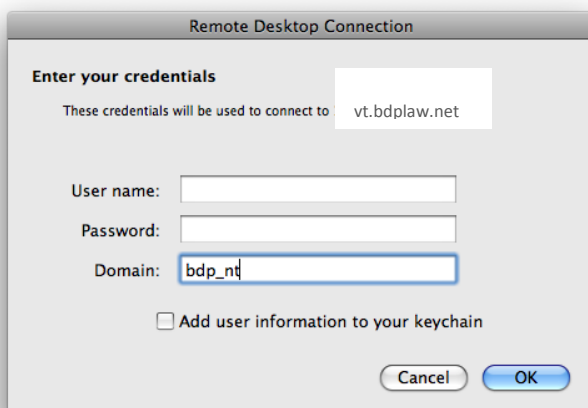
LOGGING INTO VT.BDPLAW.NET ON MAC USING BLACKBERRY

1. Assuming that you have downloaded "RDP Client for Mac" on your (Mac) device, proceed to Step (2). If not refer to the user guide "vt.bdplaw.net for Mac" in "Help & Support" on the Intranet or visit www.bdplaw.net
2. On the Mac, open the RDP Client application as seen on the following illustration (this application is under the "Go" menu in "Applications"):



3. Make sure that "vt.bdplaw.net" is entered in the "Computer:" field as illustrated just above
4. Click the "Connect" button. If you wish to run Full Screen, from the "Finder" bar, click on "View / Full Screen".

If you clicked on the "Connect" button, then you will see the next screen:



5. From the above illustration, type your internal (BDP) username in the "User name:" field, enter your password (same as you use at the office) in the "Password:" field and type your "Domain:" as "BDP_NT". Once you have filled in the fields as required, select the check box for "Add user information to your keychain". This checkbox ensures that you will not see this log on screen again.
6. Now click the "OK" button and proceed to the next step
7. Click on "Other User" button



8. In the "User name" field enter your username (replace username with your username you use at BDP). In the "Passcode" field, leave it blank for now
9. Now go into your BlackBerry, open the RSA application and enter the PIN (9+three-digit Lawyer Number or 4-digit employee number if you are a Support Staff). If you have a two-digit Lawyer Number (i.e. 070) enter 9070 on your device. Once you enter your PIN, the 8-digit Passcode will be displayed on your BlackBerry

At this point, proceed to enter this 8-digit code in the "Passcode" field and press the "Arrow key" when done. Remember you do not enter your PIN in the "Passcode" field as it has been entered via your BlackBerry already.

Note: If prompted to "enter next Passcode", wait until the code on the BlackBerry changes (up to 1 minute) and then enter the new 8 digits that are displayed. The system is just verifying that the token is in synch.

If an incorrect PIN is entered, the BlackBerry will display an INCORRECT token code which will cause login to fail. To correct the PIN, press the Menu button (to the left of the track pad/roller ball) and then choose "**Re-enter PIN**". If an incorrect PIN is entered too many times, the token will be disabled and an administrator will need to re-enable on the next business day. Once you have entered your "**Passcode**", proceed to the next step

10. Simply click **OK** on the "**Windows Security**" screen:
The following will then appear:



11. Type your "**Windows Password**" (same as office) and press **ENTER** or click **Arrow key** to complete log-on process

LOGGING OFF FROM VT.BDPLAW.NET ON MAC

Do not click the "**X**" on the Remote Desktop banner.
Instead do the following:

1. Click **Start**
2. Click **Log-off "username" only**

ENABLING A LOCKED REMOTE SESSION

If you log-on incorrectly more than 3 times, your Remote Session will be locked permanently and you will need to contact your administrator on the next business day to un-lock your account